**SELÇUK UNIVERSITY**

**INSTITUTE OF HEALTH SCIENCES**

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| **DECLARATION/CONTROL CERTIFICATE** |
| **e-** **Residence Application No.** |  | **Date of Submission of the Student's Documents to the Office** |  |
| **Foreign Identity Number** |  | **Passport No** |  |
| **Name** |  | **Surname** |  |
| **Nationality** |  | **Date of Birth** |  |
|  | Address | Phone No | E-Mail |
| **Student’s Contact****Info** |  |  |  |

Within the framework of Article 38 of the Law No. 6458, a notification document has been issued and signed under this notification document that the following documents requested within the framework of Article 38 of the Law No. 6458 are attached, a copy of the notification document has been given to you, and a copy will be sent to the provincial directorate of migration management.

….. / …… / ….. (Date)

# DOCUMENTS:

* Residence permit registration/application form (wet signed by the student)
* Passport or substitute of passport (approved as original of the document seen)
* Document indicating student’s status
* 4 biometric photos
* Valid health insurance (GHI or private health insurance covering the period of residence permit request)

Document showing the address where he/she will stay

* + If he/she is staying in his/her own house, a copy of the title deed (for extension applications, "certificate of residence and invoice" is sufficient)
	+ Notarized copy of the lease agreement if staying with a lease agreement
	+ If you are staying in hotels, etc., a document showing that you are staying in these places
	+ If staying in student dormitories, proof of residence in the dormitory
	+ Notarized commitment of the person staying with the sponsor if the sponsor is staying with him/her (If the sponsor is married, notarized commitment of his/her spouse as well)
* Receipt of payment of the residence permit document fee
* For foreigners under 18 years of age; or for those arriving with a visa exemption or with a visa for a different purpose; the document containing the information of the parent/guardian (birth certificate, family certificate, etc.) and the consent given by the parent/guardian/legal representative (for those arriving with a visa suitable for the purpose (study visa)); the consent and the document containing the information of the parent/guardian will not be attached).

# NOTIFIED BY TO WHOM NOTIFIED

**University Staff Foreign Student**